

**West Ossipee Fire Commissioners Meeting  
West Ossipee Central Station  
Tuesday, October 27, 2009 - 7:00 pm**

Commissioners Present: Paul Jay and Henry Ela

Others Present: Chief Brad Eldridge, Carl Huddleston, Matt Welch, Mellisa Ferland

Minutes Taken By: Marilyn Bolduc

Commissioner Jay called the meeting to order at 7:05pm.

A motion was made to accept the October 17<sup>th</sup> meeting minutes as read, passed 2-0.

A letter to be sent to Morton Building thanking them for an excellent job on the Jewell Hill building was reviewed. A motion was made to send the letter, passed 2-0.

A letter to be sent to Joseph Goss thanking him for his years of service to the precinct was reviewed. A motion was made to send the letter, passed 2-0.

C. Huddleston presented an expense report for mileage to class and honor guard. A motion to paid the expenses was made and passed 2-0.

M. Ferland presented, for approval of the commission, additional hours she worked compiling budget information. A motion to approve and pay the additional time was made and passed 2-0.

M. Ferland presented a mileage report for running errands for the precinct. A motion to pay her mileage was made and passed 2-0.

The payroll for October 1-27, 2009 was presented for approval. Payroll totaled \$7,875.38. A motion was made to accept and pay the payroll passed 2-0.

**Manifest:**

Chief Eldridge has talked to Lisa Roche regarding our insurance claims. She said that most everything has been approved; she's just waiting for a few pieces of information. Everything to do with the claim on the boat and equipment loss is under one claim with one deductible. Ossipee Mountain Electronics has sent us an invoice for a pager that was in the boat accident. The invoice will be forwarded to the insurance company for reimbursement. We will be receiving the money for the boat claim and the thermo imaging camera by the end of the year.

**Jewell Hill Station:**

The floor has been poured. On Thursday of the coming week, Overhead Doors will be coming to install the doors. John Picard will take about a week and a half to put in the electric. Jon Cyr will starting grading the driveway and the retention area. The building committee will box in an area for the bathrooms, which will be back to back to each other. When David Clancy poured the floor, he stated that an excellent job had been done in the layout of the radiant heat tubing and the grading of the floor base.

C. Huddleston said \$323,700.00 has been spent so far on the Jewell Hill construction with another \$44,000.00 left to be spent. The septic system will not be in this year. Mark McConkey hasn't designed the system yet. The septic system will be on the back side of the building. The approximate cost to install the system is \$4500.00 for supplies. Department members have volunteered to put the system in next year.

Comm. Jay would like to see a separate warrant article on the 2010 warrant to complete Jewell Hill Station so the funds are spent on the station and can not be used for other expenditures. He would also like a separate warrant article for Central Station to upgrade the heating and electric.

M. Ferland reported that in about 2 weeks we should hear if we're receiving any of the grants for the sprinkler system, exhaust, bathrooms and extractor for Jewell Hill.

Chief Eldridge is getting information on electric chain falls for Jewell Hill.

2010 Budget:

Discussion regarding the 2010 Precinct budget included the following:

New Hampshire Retirement will be increasing on July 1, 2010.

Cost for cell phone service should be \$3000.

Land line phones \$750. We should look into getting 3 new phones for the offices.

Chief Eldridge would like the commission to consider purchasing a snow blower for Jewell Hill Station and a winter's supply of ice melt for the doorways.

Comm. Jay asked what types of items are paid under "Executive Other". M. Ferland said items like advertising for meetings, paying the supervisor of the checklist, mileage, coffee for the annual meeting were paid under that account

**Building Maintenance-Central Station** - A separate warrant article to upgrade electric - \$3500 and upgrade the furnace for \$7500, total article for \$11,000. Upgrades to the office area need to be done after repair to the roof and the furnace is done.

A warrant article to complete the bathrooms and septic system at Jewell Hill and a storage area over the bathrooms for \$9000.

Chief Eldridge will get pricing on hose reels for Jewell Hill. M. Welch will get the commission a proposal for maintaining the green space at Jewell Hill after reviewing the lot plan.

Chief Eldridge will also get final figures to combine the phone, internet and cable service through Time Warner. It is less than what we are currently paying for the services separately.

The precinct needs to complete the land acquisition for additional property beside Central Station. The offer from M. McConkey expires early in 2011. Approximate cost of the land survey is \$5500.

Comm. Jay wants the department secretary's pay to be separated from the fire department's payroll. Chief Eldridge would like the commission to expand the hours for the department secretary due to additional clerical duties and catching up on policies and maintenance programs that were put aside this year. The commissioners increased the secretary's hours to 30 hours per week in 2010.

Comm. Jay asked M. Ferland to get the payroll taxes information from Treasurer Boutin so the figure could be plugged into the budget. He wants the time the department members spent for training to be separate from the hours paid for calls so there is a true picture of the amount of training the department conducts each year.

Expenses under Small Equipment include the generators and saws.

EMS is looking to purchase a chair for the truck. Comm. Jay said that would come under Capital Outlay account. Chief Eldridge will be getting additional EMS budget information from G. Tucker

M. Ferland asked about appropriating funds for logistical support, water and food for men when they are at a scene.

Gear Maintenance - Instead of sending gear out for periodic inspections, men within the department can be certified and classes are free.

**Capital Outlay** - Turnout gear for the Explorers is \$1300/set from C&S Specialty and does not include boots or helmets. Eight sets of turnout gear for Explorers - \$10,400, five sets of firefighter turnout gear - \$10,000, boots and helmets - \$7500 and eight sets of traffic safety cones - \$ 1400.

Air packs - To save money the current packs will be upgraded with new parts. Also, the Hurst extraction tool needs a new cutting edge to cut the metal on newer model cars. Total cost for both upgrades is \$115,000. There is a possibility of grant money through Highway Safety.

Comm. Jay asked M. Ferland to find out if the Board has to vote again to accept grant money every year or if once the vote is past it is good until it is rescinded.

A motion was made to adjourn the meeting, passed 2-0. Meeting adjourned at 9:55pm.

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Approved On: \_\_\_\_\_11/10/09\_\_\_\_\_

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Commissioner Paul Jay

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Commissioner Henry Ela

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