

Selectmen's Meeting Monday, November 25, 2019

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectman Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin and Martha Eldridge. Selectman Susan Simpson was not in attendance.

Department Head Reporting:

Police Department – Joe Duchesne, Police Chief, reported that Brian Baker has finished his field training. He will attend the Police Academy in January. Duchesne also advised that the canine Atlas is now certified in narcotics detection.

Recreation Department – Craig Brady, Recreation Director, reported that on Monday, November 25, 2019, there will be a Skywatch with the New Hampshire Astronomy Society from 7-8 PM at the Town Hall. On Tuesday, November 26, 2019, there will be a Snow Machine Safety Class for children 11 years old or older also at the Town Hall. On Wednesday, November 27, 2019, there will be a magic show with BJ Hickman from 10-11 AM in the Town Hall gym.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that the Presidential Primary date is set for February 11, 2020. Skehan reported that the Town Clerk brought in \$26,473.20 in revenue last week. She advised the second half installment of the tax bills brought in a little under \$150,000.00. There is approximately \$65,000.00 in the Tax Kiosk and it will stay there until all the banks communicate with each other.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported he has been busy with permits. There are a lot of additions in progress. Permits for new homes being built has slowed down. Martin asked if there are people still putting up signs without permits. McConarty advised yes. Martin advised that the Town will be issuing fines for those violators.

Public Input:

Ash Fischbein announced that he is stepping down as Chairman of the Economic Development Council as of January. He will be Vice-Chairman. Matt will be the Chairman and Joy Gagnon will be the Secretary. He advised that the EDC minutes have been sent to the Selectman's email. He also mentioned the solar light that was damaged over the weekend and asked if they were set on those lights or if they could revisit that option. Martin would like to revisit the lighting options. Discussion ensued. Fischbein asked when warrants are due. Martin advised the warrants are due in February. Martin also advised that they are looking to hire a Superintendent of the Works to be in charge of the Highway Department.

Martin made a correction regarding the new Town Administrator. Last week she advised he was the President of the bank and he is actually the Manager of the bank.

Meeting Minutes:

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3 II (a) for a personnel matter. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public meeting held on 11/18/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 11/18/2019. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 11/23/2019 with a pay date of 11/26/2019 in the amount of \$46,190.80. The General Fund payment is \$97,032.51. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 11/23/2019 with a pay date of 11/26/2019 was submitted in the amount of \$4,327.72. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant was presented for signatures for \$385.64 with penalties after December 31, 2019 on all sums not paid by this date. Martin made a motion to sign this warrant. Eldridge seconded. A unanimous vote was taken.

Review of Red Folder:

The Board was presented with a letter to the Trustee of The Trust Funds asking for reimbursement from the following Trust Funds.

The Invasive Species Control Expendable Trust Fund for expenses paid in the amount of \$15,817.00.

The Sidewalk Expendable Trust Fund for expenses paid in the amount of \$39,627.17.

The Revaluation Expendable Trust Fund for expenses paid in the amount of \$95,000.00

A Request for a Clerical Abatement was received for the property located at 59 Old Mill Road for property owner Ann Dewberry Cady and Robert Joseph Walty (Map 011, Lot 018). The request is in the amount of \$500.00. The reason for the abatement is that Ms. Cady was approved for the Veterans Credit last spring and it was erroneously left off of her assessment card. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner Bill and Judy Bilodeau (Map 029, Lot 001, Sub 016). The request is in the amount of \$190.00. The reason for the abatement is that the camper was not on the site until May 15, 2019, so they should not have received a tax bill. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner Jeff and Audrey Reynolds (Map 130, Lot 012 Sub 112). The request is in the amount of \$176.00. The reason for the abatement is the camper was registered for the 2019 tax year and shouldn't have been assessed. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner Michael and Katelyn Pacini (Map 029, Lot 001 Sub 008). The request is in the amount of \$409.00. The reason for the abatement is the campground had Mr. Pacini on multiple campsites, when he was only on one site. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 79 Old Granite Road for property owner Scott Roberts (Map 134, Lot 005). The request is in the amount of \$297.00. The reason for the abatement is Mr. Roberts sold this property in August 2019, so the tax bill needs to go to the new owner. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at Old Granite Road for property owner Scott Roberts (Map 134, Lot 006). The request is in the amount of \$9.00. The reason for the abatement is Mr. Roberts sold this property in August 2019, so the tax bill needs to go to the new owner. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 1900 Route 16 for property owner Albert F. Brack Jr. and Ruthanne Brack (Map 028, Lot 008). The request is in the amount of \$86.00. The reason for the abatement is the property is vacant and there is no billboard on it. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

The Board received the Highway Department weekly report for November 18, 2019 through November 22, 2019. It will be on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending November 23, 2019. It will be on file in the Selectmen's Office.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens for a Penny sale on November 7, 2020 and a Christmas Fair on December 5, 2020 in the Town Hall Gym. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

The Board received 3 quotes for Culverts. William Eldridge, Highway Department Supervisor, suggested the Town use FW Web. The quotes are as follows.

FW Web- \$3,358.00

EJP Prescott, Inc.-\$3,358.00

Water Industries. LLC-\$4,015.00

The Board received the Health Trust update. Chairman Martin made a motion to sign it. Eldridge seconded. A unanimous vote was taken.

The Board received a Raffle Permit Application from Ossipee Old Home Week. Martin advised that the Board had to check with the DRA to confirm that it was ok to have it on Election Day. It will be March 14, 2020 at Town Hall to benefit the July 4th parade. Martin made a motion to approve. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Ben and Denise Spoor of 79 Old Granite Road in the amount of \$297.00. The reason for the warrant is the property was sold in August 2019 and the taxes should have gone to the new owners. Martin made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Ben and Denise Spoor of Old Granite Road in the amount of \$9.00. The reason for the warrant is the property was sold in August 2019 and the taxes should have gone to the new owners. Martin made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Tim and Darlene Connors of 110 Nichols Road in the amount of \$409.00. The reason for the warrant is that the information from the campground incorrectly had a different owner on this property. This Warrant will give the Tax Bill to the correct owner. Martin made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a contract from Plodzik & Sanderson, the Town Accountants and Auditors. Martin made a motion to sign the contract. Eldridge seconded. A unanimous vote was taken.

The Board received a notice of decision for case number #19-12-SE for Tracy Cronin of 60 Route 16B. Tax Map 093, Lot 024 was granted a request to remove existing non-conforming roof to expand the living area per plans of remodeling the building into multi-family apartments. This is posted online.

The Board received a notice of decision for case number #19-15-V for John Howell of 95 Leavitt Road. Tax Map 031, Lot 031 was granted a variance to allow the conversion of an existing garage to add an apartment above. This is posted online.

The Board received a memo from Wayne Eldridge, Water & Sewer Supervisor, to replace a trash pump at Camp David. Eldridge recommends using Williamson Pump & Motor. He received 3 quotes and they are as follows. Selectmen Eldridge made a motion to approve this request. Martin seconded. A unanimous vote was taken.

Northern Tool & Equipment- \$3,179.99

Water Pumps Direct-\$ 3,190.00

Williamson Pump & Motor- \$1,854.00

Old Business:

None presented

New Business:

None presented

Second Public Input:

Ash Fischbein asked for clarification regarding the part-time Zoning officer. Chairman Martin advised they will be conducting interviews in the coming weeks.

Non-Public Session:

None

The next meeting will take place on Monday, December 2, 2019

Adjournment:

Being no further input, Eldridge made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:40 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 12/2/2019