

**TOWN OF OSSIPEE
CONSERVATION COMMISSION
MEETING MINUTES
July 12, 2023**

Minutes have been recorded for the convenience of summarization by Laura Nash, Planning Board Secretary and are deleted once minutes are approved; any amendments to the minutes are noted in ***bold & italic*** type.

Call to Order: Marie McConarty called the meeting to order at 7:00 PM.

Roll Call: Marie McConarty- Chair, Ralph Buchanan – Vice Chair and Krystal Eldridge

Guest: Angela Eldridge

Membership:

Buchanan inquired if there was decision made on appointing Gordon Pilotte and Roger ter Kuile to the Conservation Commission. Buchanan requested the secretary to send a letter to the Board of Selectmen requesting a decision on appointing Gordon Pilotte and Roger ter Kuile to the Conservation Commission.

Election of Chairman:

A **Motion** by Marie McConarty to nominate Krystal Eldridge as Chairman for the Conservation Commission. Buchanan seconded. K. Eldridge accepted the nomination. No discussion. K. Eldridge abstained. All others voted in favor. **Motion passed.**

Election of Vice-Chairman:

A **Motion** by McConarty to nominate Ralph Buchanan as Vice-Chairman for the Conservation Commission. K. Eldridge seconded. Buchanan accepted the nomination. No discussion. Buchanan abstained. All others voted in favor. **Motion passed.**

Meeting Minutes: Review to approve meeting minutes of April 12, 2023 and May 10, 2023

McConarty noted on page 1 last paragraph, “Marie McConarty knows that they have over 600 acres total ...” should state “Marie McConarty ***stated*** they have ***approximately*** over 600 acres total...”

With no other amendments Chairman McConarty called for a motion.

A **Motion** by Buchanan to approve the meeting minutes of April 12, 2023, as amended. McConarty seconded. No discussion. K. Eldridge abstained. All others voted in favor. **Motion passed.**

Chairman McConarty called for a motion on the minutes from May 10, 2023.

A **Motion** by Buchanan to approve the meeting minutes of May 10, 2023, as submitted. K. Eldridge seconded. No discussion. McConarty abstained. All others voted in favor. **Motion passed.**

Old Business:

- **Beech River & Annie Nichols Rd Parking:** Project is on hold but will remain on the agenda until further notice.

McConarty stated that Beech River and Annie Nichols Roads are being undermined due to road conditions and the amount of rainfall. This is pending an Engineer’s review of the road base. So, the project is on hold pending the Engineer’s review and scope of work entailed.

- Windows on the Ossipee Mountains:

McConarty had spoken with TJ Eldridge, who has agreed to help with the cleanup and landscaping but the highway crew has been busy with all the storm cleanups and washouts. General discussion ensued over the amount of road damages and washouts in Ossipee and the dwindling supply of rip rap available to repair the washouts. Buchanan recommended waiting until fall to allow time for the state highway department crews to complete the work on Route 16 in front of the Windows location. Buchanan noted the fabric is doing its job. McConarty stated that she would like to extend the fabric barrier down and in to the 250 ft. easement and get some mulch from the Town to hold the fabric down. McConarty agreed to put the project on hold until this fall.

1. Picnic table/bench repair – K. Eldridge is to call McConarty when she returns from vacation to schedule some time to go down to repair the table and benches.

New Business:

- **Revisions:** The secretary explained the changes are color coded RED (STRIKE), anything in PURPLE is a (Suggested Change) and GREEN (ADD).

- a. **Mission Statement:**

The Committee reviewed the proposed changes as Buchanan read the Mission Statement and proposed changes.

2. Receive gifts of money or property to be managed by or controlled by the Commission,
3. Acquire property, and/or property or water rights in the name of the Town,

The Ossipee Conservation Commission takes these responsibilities seriously.

We actively manage about 300 acres of land in and around Ossipee, including maintaining the Fish Hatchery on Route 16, for sustainable forestry.

With the revenue from our forestry operations and the Fish Hatchery lease, we work with local groups such as the Green Mountain Conservation Group and the Dan Hole Pond Watershed Trust Moose Mountain Regional Green Way to monitor local surface water quality and to acquire land and/or conservation easements.

A **Motion** by McConarty approve the changes to the Mission Statement. K. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion Passed.**

- b. **By-Laws and Rules of Procedure:**

The Committee reviewed the proposed changes as the secretary noted the proposed changes which includes:

Page 1: Change the revised date to the date of approval

Page 3: **Ossipee Conservation Commission Bylaws - Revised: July 10, 2019**

Page 4: The Conservation Commission shall consist of ~~seven~~ five (5) regular members

Page 5: **Easements held by other groups:**

1. Tamworth Depot Rd. – Society for the Protection of NH Forests
2. Sumner Brook - Society for the Protection of NH Forests

3. Window on the Ossipee Mtns. – ~~Dan Hole Pond Watershed Trust~~ Moose Mountain Regional Greenway
4. Duncan Lake Wildlife Corridor – ~~Dan Hole Pond Watershed Trust~~ Moose Mountain Regional Greenway

Page 6: The Conservation Commission shall have ~~four~~ two (2) officers; Chairperson, and Vice Chairperson.

Page 6: Current Standing Committees are: ~~Get Wild Program~~, Lake Host Program, ~~Education~~, and Bylaws.

Page 7: A quorum shall be a minimum of ~~Four (4)~~ Three (3) regular members.

Page 10: **Section 3: Other Funds**

1. ~~Stationary Cards: Pat Jones, former Conservation Commission Secretary sells hand painted stationary cards to benefit the Ossipee Conservation Commission's Window on the Ossipee Mountains project including scenic pull-off and nature trail.~~

Page 11: These bylaws were approved as amended by a majority vote of Conservation Commission member's on ~~July 10, 2019~~ July 12, 2023 and became effective on that date.

McConarty inquired about how Pat Jones is getting along and she is still painting her stationary cards. K. Eldridge stated that Pat Jones is usually at the Main Street building. A. Eldridge noted that Pat Jones has not dropped off any of her stationary cards in a while.

The Secretary reminded Chairman McConarty to call for public input. None heard.

A **Motion** by McConarty to approve the changes to By-Laws as submitted. K. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion passed.**

NHDES - Wetlands Permit: The Committee reviewed and had no concerns to address.

- **File # 2023-00709:** Dredge & Fill Wetlands Permit – application for Richard Nelson of 20 Channel Rd. Tax Map: 021 Lot: 005 is proposing to install a perched beach to replace an existing beach.
 1. Update: Letter received 03/31/2023 from NHDES stating the application is complete and have 14 days to resubmit a completed application.
 2. Update: Letter received May 24, 2023 from NHDES stating the application has been received but additional information is required.
- **Dredge & Fill Wetlands Permit** – application for Arthur Harrington of 4 Channel Rd. Tax Map: 021 Lot: 013 is proposing an installation of a perched beach to replace an existing beach. The installation of a perched beach will eliminate erosion issues.
 1. **File #: 2023-00988** - Arthur Harrington of 4 Channel Rd. Tax Map: 021 Lot: 013 received notice of an Administratively Incomplete Application which is missing the map of the property and to submit within 60 days.
 2. **File #: 2023-00988** - Arthur Harrington of 4 Channel Rd. Tax Map: 021 Lot: 013 received notice on May 1st, 2023 that application is Administratively Complete.
 3. **Update: File #: 2023-00988** - Arthur Harrington of 4 Channel Rd. Tax Map: 021 Lot: 013 received notice on June 12, 2023 determined additional information is required to complete its evaluation of the application.

- **File # 2023-02310:** Dredge & Fill Wetlands Permit – application for Ossipee Aggregates Corp. of 421 Route 16. Tax Map: 266 Lot: 010 received a second letter requesting additional information on the Standard Dredge & Fill Wetlands Permit Application.
- **File # 2023-01108:** Seasonal Dock Notification – application for 320 Revere Beach Parkway, LLC of 35 Bay Point Rd. Tax Map: 022 Lot: 012 received notice that criteria were met for a seasonal dock to be installed as specified in the notification.
- **File # 2023-01364:** Seasonal Dock Notification – application for Kevin Maiorani of 18 Broad Bay Rd. #1, Tax Map: 032 Lot: 050 received notice that criteria under RSA 482-A:3, IV-a have not been met for a seasonal dock to be installed. Because the person responsible for the activity failed to sign and certify the notification in accordance with Env-Wt. 311.11, thus the proposed dock does not qualify for the permit exemption as described in RSA 482-A:3, IV-a.

Notices:

- **Case #23-04-SPRA:** Planning Board Notification – application for EDF Realty, LLC c/o Ash Fischbein of 1230 Route 16. Tax Map: 101 Lot: 001. Will be going before the Planning Board on June 6, 2023 seeking an amendment to an approved site plan review to change an office/ apartment space into a one-bedroom apartment on the first floor.
- **Case # 23-02-SUBD:** Good To Go Properties, LLC c/o Deborah Wade of 525 Route 25 East. Tax Map: 049 Lot: 003 in the Rural Unimproved District is seeking an 11 Lot Subdivision for a proposed residential development with associated site improvements, including site access, grading, drainage, and utility connections. The residential development will be served by on-site wells and on-site septic systems. The residential development will require State of NHDES Subdivision Approval, NHDOT Driveway Permit, and a Site Plan Review (Major). Rep. Agent: Douglas J. LaRosa of Civilworks New England.
- **NHDES:** Do's and Don'ts for Maintaining Clean Drinking Water
- **Moose Mountains Regional Greenways:** Greenway Gazette – Summer 2023

Financials: Expenditure for 01/2023 to 05/2023

K. Eldridge inquired about when wages are deducted. The secretary commented that the wages are expensed when time is recorded for the Conservation Committee.

The secretary informed the Conservation Committee that the Budget Committee would be meeting on July 19, 2023.

Next Meeting Date: [August 9, 2023 at 7:00 pm at the Freight House](#)

Any Other Business that May Come Before the Commission:

McConarty addressed concerns of underground fuel tanks and gas leaking from the nozzle at Lake Front Landing Marina (formerly Lord's Landing) at 85 Pequawket Trail. McConarty stated that boaters are not hanging up the nozzle on the pump after pumping gas into their boats and are leaving the hose and nozzle lying on the dock causing gas to leak into the lake.

McConarty was informed to contact the subdivision of NHDES of Spill Response and Complaint Investigation Section (SRCIS). McConarty stated she is going to contact NHDES tomorrow to find out when the tanks were changed, how they were changed or do they need to be changed and inspection history. Discussion on the recent fire at this dock raise serious concerns.

- **Friends of Constitution Park Ossipee:** Fund raising flyer to Round Up when shopping at Aubuchon Hardware. For all purchases when totals are rounded up to the nearest dollar the difference is given towards charity seeking funding. Next FOCPO meeting is Wednesday, September 27, 2023.

Adjournment:

A **Motion** by McConarty to adjourn the meeting. K. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion passed.** The meeting ended at 7:55 PM.

Minutes approved by majority vote of the Commission on _____
Date

Marie McConarty, Chairman

or

Ralph Buchanan, Vice Chairman